

# AGENDA

**Meeting:** MELKSHAM AREA BOARD

**Place:** Seend Community Centre, Rusty Lane, Seend, Nr Melksham, Wiltshire,  
SN12 6NS

**Date:** Wednesday 7 September 2016

**Time:** 7.00 pm

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Including the Parishes of Atworth, Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Bulkington, Keevil, Great Hinton, Poulshot, Semington and Seend

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this Agenda to Kevin Fielding (Democratic Services Officer), on 01249 706612 or email [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed (Chairman) -  
Summerham & Seend  
Cllr Pat Aves - Melksham North  
Cllr Terry Chivers – Melksham Without  
North

Cllr Jon Hubbard - Melksham South  
Cllr David Pollitt - Melksham Central  
Cllr Roy While – Melksham Without  
South

## **RECORDING AND BROADCASTING NOTIFICATION**

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

Items to be considered	Time
<p style="text-align: center;"><b><u>Defibrillator Demonstration</u></b></p> <p>Members of the St Johns Ambulance will be in attendance giving demonstrations of the defibrillators found in most local high streets and villages from 6:30 – 7:00pm.</p>	
<p>1     <b>Chairman's Welcome, Introductions and Announcements</b>  <i>(Pages 1 - 4)</i></p> <p>Announcements:</p> <ul style="list-style-type: none"> <li>• St Johns Ambulance.</li> <li>• Wiltshire Online Programme – Extension of the basic broadband Commitment Scheme.</li> <li>• Community Land Trust.</li> <li>• Mental Health Awareness</li> </ul>	<b>5 mins</b>
<p>2     <b>Apologies for Absence</b></p>	
<p>3     <b>Minutes</b> <i>(Pages 5 - 14)</i></p> <p>To confirm the minutes of the meeting held on Wednesday 15 June 2016.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Update and Reports</b></p> <ul style="list-style-type: none"> <li>• Children and Young people including Local Youth Network (LYN)</li> <li>• Health and Wellbeing</li> <li>• Business and Economy</li> <li>• Community Area Transport Group (CATG)</li> </ul>	<b>10 mins</b>

- Read Easy

6	<p><b>Melksham and its Community Area Neighbourhood Plans</b></p> <p>Richard Wood - Chair Melksham Neighbourhood Plan &amp; David Way - Wiltshire Council.</p>	15 mins
7	<p><b>No Right Turn, Church Street</b></p> <p>Wiltshire Council Highways.</p>	15 mins
8	<p><b>Melksham Healthcare</b></p> <p>Mears Care - the new healthcare provider in Melksham.</p>	10 mins
9	<p><b>Melksham 'Spend a Penny'!</b></p> <p>Cllr Jonathon Seed.</p>	5 mins
10	<p><b>Big Pledge Road to Rio review 2016</b></p> <p>Rhys Schell – Community Engagement Manager.</p>	5 mins
11	<p><b>Area Board delegation to Community Engagement Manager</b> <i>(Pages 15 - 16)</i></p> <p>To consider an updated delegation to the CEM to provide for urgent funding decisions to be taken between meetings of the Area Board.</p>	5 mins
12	<p><b>Seend High Street road works - update</b></p> <p>Cllr Jonathon Seed.</p>	5 mins
13	<p><b>Written Partner Updates</b></p> <p>To receive any written updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Young Melksham</li> <li>• Community Area Partnership</li> <li>• Wiltshire Police</li> <li>• Wiltshire Police and Crime Commissioner</li> <li>• Wiltshire Fire and Rescue Service</li> <li>• NHS Wiltshire/Clinical Commissioning Group</li> </ul>	10 mins

- Healthwatch Wiltshire
- Melksham Town Council
- Parish Council Nominated Representatives
- Melksham Chambers of Commerce
- Melksham Senior People's Forum
- Older Persons Champion
- Trans Wilts Cic

14 **Grant Funding**

20 mins

The Area Board members are asked to consider five applications to the Community Area Grants scheme:

- **Poulshot Village Hall requesting £2,390 for Poulshot Village Hall UPVC cladding.**
- **Pyatts Corner Residents, Keevil requesting £982.40 for Improvement to footpath beside Keevil Village Playing Field.**
- **Melksham Christmas Lights Group requesting £2,450 for Rejuvenation of infrastructure for lower end of Melkshams Christmas Display.**
- **TransWilts CIC requesting £5,000 for Melksham Train Station Re-development.**
- **Cllr Led Initiative - Jon Hubbard Requesting £1,000 for Melksham Parkrun.**

15 **Any Other Items of Public Concern**

16 **Close**

2.1.

2.2.



## **Chairman's Announcements**

<b>Subject:</b>	<b>Wiltshire Online Programme – Extension of the Basic Broadband Commitment Scheme</b>
<b>Weblink:</b>	<a href="http://www.wiltshireonline.org">http://www.wiltshireonline.org</a>

### ***What is the Basic Broadband Commitment scheme?***

This scheme has been designed to provide support to the homes and businesses that are unable to receive broadband speeds in excess of 2 megabits per second (Mbps) and who will not be benefitting from the superfast broadband rollout. The scheme was previously referred to as the Universal Service Commitment (USC).

### ***Who is eligible for the scheme?***

Residents who are unable to receive a service of more than 2Mbps and who are not benefitting from the Wiltshire Online superfast broadband rollout programme are eligible to apply to the scheme.

### ***Why is there a subsidy available?***

The subsidy is to provide support for premises which do not have access to broadband speeds of more than 2Mbps at an affordable price; 2Mbps is the minimum speed required to undertake routine activities over the internet. The basic requirement is that premises should not have to pay more than £400 over a 12 month period to access a basic broadband service; this cost represents the monthly charges, installation, hardware and activation costs. The subsidy scheme helps make basic broadband affordable by contributing towards the cost of the equipment and installation.

### ***How does the scheme work?***

Eligible residents are provided with a subsidy code which allows residents to gain access to a subsidised broadband connection, with all of the capital costs and at least part of the installation cost paid for. Residents are able to choose from a number of retail service providers and from a variety of packages to suit their budget and needs.

### ***How has the scheme altered?***

The scheme was originally launched in December 2015 in line with our contractual commitment to provide a basic broadband service via a satellite solution. However, Wiltshire Council has been working closely with BDUK since the launch of the scheme and we are pleased to advise that it has now been extended to include alternative technologies. For a list of current suppliers operating in Wiltshire please see Annexe 1.

Opening up the scheme to alternative technologies should see Wiltshire's residents being able to access a wider range of suppliers.

### ***Does the scheme work the same for wireless technologies as with satellite providers?***

Yes, the subsidy code can be used in exactly the same way with a wireless provider; the subsidy is used to fund the installation and equipment costs the same as with a satellite solution.

The one difference with the wireless technology is that it can be designed to serve multiple premises and could lend itself to a community based solution.

# **Chairman's Announcements**

## ***How do residents apply for the scheme?***

Information about the scheme, including a list of participating providers and an online application form, can be found on the Basic Broadband Commitment pages on the Wiltshire Online website: [www.wiltshireonline.org](http://www.wiltshireonline.org)

## ***Who do I contact if I have any queries about the scheme?***

The Wiltshire Online website ([www.wiltshireonline.org](http://www.wiltshireonline.org)) is intended to be the first port of call for information. However, for specific queries, there is a dedicated email address which is [broadband@wiltshire.gov.uk](mailto:broadband@wiltshire.gov.uk)

## **Annexe 1**

The following is a list of providers who are currently participating in the Basic Broadband Commitment scheme in Wiltshire:

### **Wireless Providers:**

Wessex Internet - <https://www.wessexinternet.com/>

### **Satellite Providers:**

Avonline - [www.avonlinebroadband.com/](http://www.avonlinebroadband.com/)

Bentley Walker - <http://toowayinfo.bentleywalker.com/bduk/>

Broadband Wherever - [www.broadbandwherever.net/home](http://www.broadbandwherever.net/home)

Corsat - [www.corsat.co.uk/bduk/](http://www.corsat.co.uk/bduk/)

Digiweb - [www.digiweb.com/satellite/](http://www.digiweb.com/satellite/)

Europasat - [www.europasat.com/](http://www.europasat.com/)

ibub Communications - <http://www.ibub.co.uk/satellitescheme/>

Not Spot Broadband - <http://notspotbroadband.com/grant-schemes/>

Prime Satellite Broadband - <http://www.primesatellitebroadband.com/>

Primetech - [www.primetech-bduk.co.uk](http://www.primetech-bduk.co.uk)

Rural Broadband - [www.ruralbroadband.co.uk/](http://www.ruralbroadband.co.uk/)

Satellite Internet - [www.satelliteinternet.co.uk/](http://www.satelliteinternet.co.uk/)

# Chairman's Announcements

<b>Subject:</b>	<b>Mental Health Awareness Raising</b>
<b>Officer Contact Details:</b>	<b>Karen Spence (Public Health Specialist) <a href="mailto:karen.spence@wiltshire.gov.uk">karen.spence@wiltshire.gov.uk</a></b>



The Public Health team at Wiltshire Council have developed some tools to help raise awareness of mental health both in the workplace and in communities.

We are able to offer (to Area Boards and other community groups) a session which is ideally about 90 minutes long (but can be tailored to provide a session of about 50 minutes if timings do not allow the full package to be delivered).

The session takes inspiration in its approach and ethos from the extremely successful Alzheimers' Society 'Dementia Friends' programme and is designed to deliver community awareness raising, increase understanding and reduce stigma and discrimination.

The session itself is interactive and suitable for both professionals and members of the public. It involves some group activities and video clips as well as information about mental health and how to keep yourself well. It focusses strongly on how to improve and maintain wellbeing and mental health and uses tools like the Five Ways to Wellbeing <http://www.neweconomics.org/projects/entry/five-ways-to-well-being>

Sessions held to date (including Health and Wellbeing Board, Health Select Committee and Westbury Area Board) have been extremely well received and have generated some healthy debate about promoting mental and emotional wellbeing.

The Public Health team is now in the process of rolling this session out more widely to include:

- Training key members of staff to deliver the sessions (e.g. Health Trainers, volunteers)
- Delivering the session within Wiltshire Council for staff members
- Publicising the sessions for wider dissemination
- Engaging with local voluntary and community sector organisations such as Mind to explore the option of offering the opportunity for their staff/volunteers to receive training and deliver the session
- Producing a toolkit to run alongside the training (or to stand alone) which will be available from September 2016.

# **Chairman's Announcements**

For further information about the awareness raising package, please contact [karen.spence@wiltshire.gov.uk](mailto:karen.spence@wiltshire.gov.uk) or telephone 01225 713094

## **Some local and national links to sources of help:**

### **National**

SANE Helpline [http://www.sane.org.uk/what\\_we\\_do/support/helpline](http://www.sane.org.uk/what_we_do/support/helpline)

Rethink <https://www.rethink.org/about-us/our-mental-health-advice/crisis-contacts>

Time to Change <http://www.time-to-change.org.uk/mental-health-and-stigma/help-and-support>

Depression UK [http://www.depressionuk.org/national\\_links.shtml](http://www.depressionuk.org/national_links.shtml)

Samaritans: telephone 116 123 or email [jo@samaritans.org](mailto:jo@samaritans.org)

### **Local**

Your own GP (who can refer on to mental health providers where mental ill health requires treatment)

Wiltshire IAPT – wide variety of group and 1:1 sessions  
<https://iapt-wilts.awp.nhs.uk/all-courses/browse-wiltshire-courses/>

Wiltshire MIND – counselling and group sessions plus other services  
<http://www.wiltshiremind.co.uk/>

Wiltshire Health Trainers  
<http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/healthtrainers.htm>

Other community based services

Revival (rape and sexual abuse support)

Soundwell (music therapy)

Richmond Fellowship (employment/vocational support)

Advocacy services

WSUN Service user engagement and support <http://wsun.co.uk/>

# MINUTES

**Meeting:** MELKSHAM AREA BOARD  
**Place:** Melksham Assembly Hall, Market Place, Melksham  
**Date:** 15 June 2016  
**Start Time:** 7.00 pm  
**Finish Time:** 9.00 pm

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Please direct any enquiries on these minutes to:

Kevin Fielding (Democratic Services Officer), Tel: 01249 706612 or (e-mail) [kevin.fielding@wiltshire.gov.uk](mailto:kevin.fielding@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Pat Aves, Cllr Terry Chivers, Cllr Jon Hubbard, Cllr David Pollitt,  
Cllr Jonathon Seed, Cllr Roy While and Cllr John Thomson

### **Wiltshire Council Officers**

Rhys Schell – Community Area Manager  
Kevin Fielding – Democratic Services Officer  
Laurie Bell - Associate Director

### **Town and Parish Councils**

Keevil Parish Council – Myra Link  
Melksham Town Council – Bruce Sanders  
Melksham Without Parish Council – Richard Wood & Rolf Brindle  
Seend Parish Council – Tony March & Mark Wood

### **Partners**

Wiltshire Police – Inspector Nick Mawson  
Dorset and Wiltshire Fire & Rescue Service – Jack Nicholson  
Melksham Community Partnership – Colin Goodhind  
Melksham Seniors – Brian Warwick

**Total in attendance: 65**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Election of Chairman</u></p> <p>Cllr Jonathon Seed was elected Chairman for the forthcoming year.</p>
2	<p><u>Chairman's Welcome</u></p> <p>The Chairman welcomed everyone to the meeting of the Area Board and thanked those present for their excellent turnout and support of the Area Board.</p>
3	<p><u>Election of the Vice Chairman and Appointments to Outside Bodies and Working Groups</u></p> <p>Cllr Pat Aves elected as Vice Chairman for the forthcoming year.</p> <p>Appointments to outside bodies and working groups for the forthcoming year:</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group (CAT-G) – Cllr Roy While</li> <li>• Melksham Community Area Partnership – Cllr Terry Chivers</li> <li>• Local Youth Network (LYN) – Cllr Jon Hubbard</li> <li>• Melksham Campus Advisory Board – Cllr Jon Hubbard</li> <li>• Melksham Neighbourhood Plan – Cllr David Pollitt</li> </ul>
4	<p><u>Chairman's Announcements</u></p> <p>The following Announcements were noted:</p> <ul style="list-style-type: none"> <li>• Carers in Wiltshire Joint Strategy 2016-2020 – written report, contained in the agenda pack.</li> <li>• Help Melksham win the Road to Rio – written report, contained in the agenda pack.</li> <li>• Meet the Funder event – 22 June 2016 – written report, contained in the agenda pack.</li> <li>• Groundwork and Tesco “Bags of Help” funding – written report, contained in the agenda pack.</li> </ul>

	<ul style="list-style-type: none"> <li>• Adult Care Charging Policy Consultation – written report, contained in the agenda pack.</li> <li>• Church Street - no right turn The Chairman advised that this matter would be looked at by the Area Board at it's next meeting in July. A briefing paper would be drawn up and a Wiltshire Council Highways officer would be in attendance at that meeting to answer any question raised.</li> </ul>
5	<p><u>Apologies for Absence</u></p> <p>Andy Hinchcliffe – Melksham Town Council, Chris Pickett – Older Peoples Champion and representatives from Atworth and Great Hinton Parish Councils.</p>
6	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 13 April 2016 were agreed as the correct record.</b></li> </ul>
7	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
8	<p><u>Update and Reports</u></p> <p>Children and Young people including Local Youth Network (LYN)</p> <p>Cllr Jon Hubbard advised that:</p> <ul style="list-style-type: none"> <li>• Emma Drage had been appointed as the Melksham Community Youth Facilitator for Melksham, and was soon to have her first meeting with the Local Youth Management Group.</li> <li>• The Canberra Centre was not closing.</li> <li>• An emergency LYN grant payment of £500 had been awarded to Melksham Cricket Club for youth kit following the fire at the Melksham cricket pavilion. An update was given by Andy Footner the club representative on the positive impact this short term funding has provided.</li> </ul>

**Decision**

- **That the Melksham Area Board agrees an emergency LYN grant payment of £500 to Melksham Cricket Club for youth kit following the fire at the Melksham cricket pavilion.**

Health and Wellbeing

Cllr Pat Aves advised that:

- The Network Group was planning to meet during September 2016.
- The Melksham Wellbeing Group would be meeting on the 27 June to identify local priorities.

Business and Economy

Cllr Roy While advised that:

- The second Bowerhill/Hampton Park Industrial Bulletin had now been distributed.

Community Area Transport Group (CATG)

Cllr Roy While advised that:

- The CAT-G would meet during July 2016.

Read Easy

Cllr David Pollitt advised that:

- The group now had ten trained readers with four in training.

The Chairman thanked all members for their updates.

9

Melksham Campus/Market Place regeneration

Cllr John Thomson - Cabinet Member for Communities, Campuses, Area Boards and Broadband and Laurie Bell - Associate Director Communities & Communications, Wiltshire Council gave an update on the Melksham Campus and Market Place regeneration projects.

Points made included:

### Health and Wellbeing Centre and site plan

- Design options in draft based on revised accommodation schedule and discussions with partners.
- Decision on the re-provision of the assembly hall pending the design options for the new centre and the site.
- Options for Melksham House to be confirmed.
- Master plan for the site still in discussion regarding planning options and site value etc.

### Health and Wellbeing Centre - outdoor facilities

Following discussion with all clubs the site will provide a cross-section of outdoor sports facilities:

- 2 x multi-use games areas for netball, 5-a-side football etc.
- 4 dedicated tennis courts
- Cricket field (plus facilities tbc)
- Outdoor bowls and pavilion

### Woolmore Farm

- Work on-site progressing well.
- Issues relating to utility services and access.
- Working to mitigate any impact – completion date 15 August.
- Pitches have been seeded – anticipate usage end Sept.
- Teams scheduling away matches to give pitches time to mature  
Working closely with the clubs.

### Market Place improvements

- Atkins has completed the detailed designs and works package.
- Meeting took place with Ringway (contractor) on 31 May.
- Ringway developing detailed programme incl. projected start and finish date – published end June.

- Also met with representatives from the Christmas Lights Committee and Town Council to minimise impact on preparations.

#### Skate Park

- Building surveyor appointed.
- Due diligence on the site carried out – land ownership, covenants, current planning restrictions.
- Initial stakeholder consultation meeting taking place this week.
- Summer 2016 - skate park contractor selected and proposals developed  
Early Autumn - start on site.
- More detail on the programme following appointment of a build contractor.

#### Indoor bowls

- The new Health & Well Being Centre would not include an indoor bowls facility.
- The club would continue to operate from Christie Miller whilst the new centre was being built.
- Wiltshire Council was committed to working with the club to help them develop a long-term sustainable strategy including alternative funding streams and future location.

Questions raised included:

Would facilities at the centre be older people friendly?

*a. The needs of older people would not be over looked.*

Would there be any space for an outdoor petanque area at the centre?

*a. There may be some space available for this.*

The Chairman thanked John Thomson and Laurie Bell for their update on this exciting project for Melksham.

10	<p><u>Wilts and Berks canal - Melksham Link</u></p> <p>Paul Lenaerts - Project Manager, Wilts &amp; Berks Canal Trust gave a short update on the Melksham Link.</p> <p>Points made include:</p> <ul style="list-style-type: none"> <li>• That the Environmental Statement for the Melksham Link had now been produced, (copies of this document were tabled at the meeting).</li> <li>• That a second consultation had been carried out with over 100 responses.</li> <li>• That around 20m was needed to build it.</li> <li>• That the Trust was now looking at new way of funding the project.</li> <li>• That a master plan was being drawn up as to how funding might be achieved.</li> </ul> <p>Questions raised included:</p> <p>That there were concerns re the number of houses that might be built to part fund the project and the time frame.</p> <p><i>a. The number of houses built would depend on the level of funding required, and that any building would probably not be for another 18 month – 2 years.</i></p> <p>The Chairman thanked Paul Lenaerts for his update.</p>
11	<p><u>Melksham Football Club and Melksham Rugby Club- Planning for the future</u></p> <p>Dave Wiltshire - Melksham Town FC Chairman and Scott Simmons - Melksham RFC gave brief presentations outlining their respective facilities at the New Woolmore Farm site.</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• Exciting times for both clubs.</li> <li>• The need of better facilities for both of these well supported Melksham clubs.</li> <li>• A real opportunity to build up better partnerships.</li> <li>• Build a family / community atmosphere that would attract bigger and better events.</li> </ul>

12	<p>The Chairman thanked Dave Wiltshire and Scott Simmons for their presentations.</p> <p><u>Written Partner Updates</u></p> <p>To receive any written updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• NHS Wiltshire/Clinical Commissioning Group</li> <li>• Healthwatch Wiltshire</li> <li>• Melksham Town Council</li> </ul> <p>Melksham Senior People's Forum</p> <ul style="list-style-type: none"> <li>• Brian Warwick highlighted the Seniors community fun day on Thursday 30 June at the Canberra Centre, all were welcome.</li> </ul> <p>Dorset &amp; Wiltshire Fire and Rescue Service</p> <p>The Chairman welcomed Jack Nicholson to the meeting, and looked forward to seeing representatives of the Dorset &amp; Wiltshire Fire and Rescue Service at future Area Board meetings.</p> <p>The Chairman thanked all partners for their updates.</p>
13	<p><u>Grant Funding</u></p> <p>The Wiltshire Councillors considered the following Grant Applications:</p> <p><b>Decision</b>  <b>Bowerhill Village Hall Trust awarded £1,326 for Bowerhill Village Hall projector and sound system.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Riverside Club awarded £1,500 for Renewal of heating system at Riverside Club.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p>

	<p><b>Decision</b>  <b>The Wiltshire School of Gymnastics awarded £2,929 for Wiltshire School of Gymnastics Training Aids and Vinyl Flooring.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Devizes and District Opportunity Centre awarded £1,500 for Outdoor play shelter on the condition that the Devizes Area Board award at least £1,500 for this project.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Lye Recreation Field, Seend awarded £750 for play equipment.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Golden Fleece Cricket Club awarded £500 for GFCC outdoor seating area.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Melksham Skills Centre awarded £865.40 for Melksham Skills Centre safe play.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><b>Decision</b>  <b>Wiltshire Mind awarded £300 for a new laptop.</b>  <b>Reason</b>  <b><i>The grant meets the 2016/17 grants criteria.</i></b></p> <p><u>Any Other Items of Public Concern</u></p> <p>There were none.</p>
15	<u>Close</u>



# AGENDA

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**Meeting:** Melksham Community Area Transport Group (CATG)

**Place:** Melksham Fire Station

**Date:** Thursday 21 July 2016

**Time:** 4.30 pm

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Please direct any enquiries on this Agenda to , direct line 01225 718375 or email [Georgia.tanner@wiltshire.gov.uk](mailto:Georgia.tanner@wiltshire.gov.uk)

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# AGENDA

## Membership of the CATG

For membership please click on the link below:

<http://modern.gov.wiltshire.council/mgCommitteeDetails.aspx?ID=1319>

1 **Date of the next meeting**

2 **Note Tracker** (*Pages 3 - 10*)

The following information is included in the attached Note Tracker:

- Attendees and Apologies
- Approval of notes of the previous meeting
- Financial Position
- Top 5 Priority Schemes
- Other Priority Schemes
- New Requests/Issues
- Current / ongoing schemes
- Other items

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	<b>Melksham CATG - Date of meeting: 21<sup>st</sup> July 2016</b>			
1.	<b>Attendees and apologies</b>			
	Present:	Cllr While (Chair) Rhys Schell, Mark Stansby, Andy Cadwallader, Alan Baines (Melksham Without), Rolf Brindle (Melksham Without), Mary Jarvis (Broughton Gifford), Claire Johnson (Broughton Gifford), Cllr Jon Hubbard (Town Council), Cllr Pat Aves (Town Council), Thelma Carr (Seend PC), Alan Lee (Atworth PC), Ron Robinson (Semington),	Area Board to note.	
	Apologies:	Cllr Terry Chivers, Phil McMullen (Atworth)		
2.	<b>Notes of last meeting</b>			
		The minutes of the previous meeting held were agreed at the Melksham Area Board meeting on the 13 <sup>th</sup> April 2016.	CATG to note.	
3.	<b>Financial Position</b>			
		Finance sheet was presented. Current Balance = £28,264.53	Area Board to note.	Cllr While

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	Seend High St – Traffic management features at narrow section	All preliminary work has been completed. Work on the ground to commence on Monday August 1 <sup>st</sup> under a road closure. The work is likely to be completed within 5 days.	Area board to note.	Cllr White
b)	Melksham various roads – new bus shelters at Gloucester Square / Blackmore Rd, Snowberry Lane and Semington Rd / Longford Rd	Land issue at Snowberry Lane still with legal team.  Work completed at Semington Road and Blackmore Road.	Area Board to note	Cllr White
c)	Bowerhill Hurricane Rd to Grasmere – Footway link	Work complete. Invoices to be issued to recover contributions previously agreed.	Highways to action.  Area Board to note	Mark Stansby  Cllr White
d)	Melksham Blackmore Rd to Malvern Close – Footway link	Work complete. Invoices to be issued to recover contributions previously agreed.	Highways to action  Area Board to note	Mark Stansby  Cllr White
e)	Melksham Kenilworth Estate – 20mph speed limit	Cabinet Member has approved officer’s recommendations to proceed as advertised (following objections). Decision effective from 20 <sup>th</sup> July.	All agreed and to now be implemented. Approximately 10 – 12 weeks.	Mark Stansby
<b>5.</b>	<b>Other Priority schemes</b>			
a)	Keevil main street - Handrails	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White David Holker

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

b)	3715 Melksham Tower Rd - Devonshire PI shared use footpath link.	Provisional scheme drawing was presented for discussion at previous CATG meeting. Cost of construction estimated at £8,974.97, inclusive of legal fees.	Melksham Town Council have agreed 1/3 <sup>rd</sup> contribution. Recommendation that 1/3 <sup>rd</sup> to come from CATG & 1/3 <sup>rd</sup> Area Board.	Cllr White
c)	3843 Dropped Kerbs, Corsham Rd, Whitley.	Staff resource now allocated. Design work is progressing.	Area Board to note	Cllr White
d)	3991 Atworth Zebra Crossing improvements.	Objections to the extended controlled zone have been received. A report has been drafted for consideration by the Cabinet Member.	Area Board to note	Cllr White
e)	4047 Bollard for Bowmans Ct, Melksham.	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White
f)	4158 Berkshire Green "Cyclists Dismount" sign.	Remedial measures to be completed at highways expense.	Highways to action. Instructions to contractor have been issued.  Area Board to note	Mark Stansby  Cllr White
g)	4166 Melksham Railway Station directional signage.	Work complete and final account settled.	To recommend to the Area Board that this Issue be closed.	Cllr White David Holker
h)	4182 Drop kerb opposite De Havilland PI, Bowerhill.	Staff resource now allocated. Design has come in and quote for the works is £839. Funding already agreed.	Area Board to note	Cllr White
i)	4371 Atworth Mead Park and chapel Rise. Dropped Kerbs.	Awaiting staff resource.	Area Board to note	Cllr White

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

<b>6.</b>	<b>New Requests / Issues</b> (issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	Issue 3340 Melksham Coronation Road area – request for 20 mph limit	Issue was placed on reserve list for a 20 mph assessment in 2014. Assessments are now funded by CATGs at a cost of £2,500 per site.	Town Council would like to get a metrocount. JH to liaise with local residents, then inform Mark Stansby to agree location.	Cllr Hubbard
b)	Issue 3895 Bus shelter outside United Reform Church, Melksham High Street	Town Council prepared to fund new Shelter but has asked CATG to fund demolition of existing and preparation of hard standing area.	Demolition and preparation works to cost approximately £5000. Approved by most members. Recommendation to the Area Board is that £2500 from CATG and £2500 from Area Board.	Cllr While
c)	4044 Speeding, C19 Ashton Common.	This is a straight section of road from Stoney Gutter past Bullen Hill Farm. 85th percentile speeds were 49.9mph with mean speed of 42mph. Results issued to the parish Council – awaiting their comments.	Awaiting further update from the parish.	
d)	4127 Crossing Point on Sandridge Rd, Melksham.	"Lollipop Person" being sought by school.  Further information from MTC/River Mead School required. Cllr Aves to update the group.	Recommendation from Town Council to close.	Cllr While  David Holker
e)	4275 Speeding between Melksham and Lacock on Forest Road	Last update on system 04/04/16 – Metrocount not ordered. CATG do not wish to continue with a metrocount.	Mark Stansby to look at additional warning signs C165 Forest Lane.	Mark Stansby

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

f)	4283 Kerb required Melksham Lane, Broughton Gifford	Approximate cost of £5,000 for work. Minimum 2 day closure. Letter received from Parish Council confirming that they are not prepared to contribute to this work.  Could form part of the future highways maintenance.	CATG is supportive of 2/3 <sup>rd</sup> , however, request that the Parish find 1/3 <sup>rd</sup> contribution from another source. Suggestion to speak with Cllr Chivers.	Mary Jarvis
g)	4330 Speeding, C218 Bulkington High St.	Metrocount request not received by Vicky Oates.	To close	David Holker
h)	4360 Speeding concerns, Forest Road, Melksham (within 20mph Zone)	Vicky Oates reported 21/06/16 that the customer has yet to submit the form to initiate a metrocount.	To close	David Holker
i)	4366 Speeding and Traffic Volume, High Street, Seend	Metrocount results received. Mean speed 30.4 mph, 85% Speed 34.9 mph.	To close	David Holker
j)	4381 Semington – request for Direction Sign to Independent Living Centre on Semington Roundabout	Issue passed to Parish council for comment on 22/12/15.  Parish Council are supportive. Approx costs will be £250.	Ron Robinson to feedback following discussion with Parish Council.	Ron Robinson
k)	4434 Melksham Dorset Crescent – request for off street parking	This is an Issue for Selwood Housing and not for CATG or Highways to respond.	To recommend to the Area Board that this Issue be closed.	Cllr While
l)	4479 Seend – speeding on High Street and Seend Cleeve	Duplicate of 4366.	To recommend to the Area Board that this Issue be closed.	Cllr While
m)	4489 Freight movement on A359, A350 Stoney Gutter to A361 Paxcroft Mead	The Leap Gate link road was opened on 17 June.	Awaiting a further update from the Parish Council.	

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

n)	4532 Request from Parish Council for Berryfield Nameplates	Site meeting completed with Melksham Without PC. Request for one sign at entrance off Semington Road roundabout. Cost approx. £300. Parish requesting a 3-way funding split	Recommendation to approve. 1/3 <sup>rd</sup> contribution from all.	Cllr While
o)	4554 Atworth Bradford Road – request to consider positioning of Children Warning Sign	Sign is not visible due to obstructions and is incorrect location. Approx cost of the sign would be £250. Parish Council would need to fund this.	Alan to take back to the Parish Council.	Alan Lee
p)	4630 Beanacre Westlands Lane – Speeding concerns	Parish Council supports request. Metrocount has been ordered.	Awaiting results	
q)	4633 Melksham Blackmore Rd link to Malvern Close – request for barriers to deter cycling		Cllr Hubbard and Cllr Aves to update following further discussion with Town Council	Cllr Hubbard
r)	4670 West Hill – speeding between Purlpit and Whitley	Parish council supports request. Metrocount requested.	To note	Cllr While
s)	4680 Melksham Union Street – request for an “access only” Order.	Concern about number of vehicles travelling down this street.	Alternative option proposed of reversing the traffic flow. Mark to write briefing note for Town Council.	Mark Stansby
t)	4715 Bowerhill Lancaster road, Merlin Way – request for 4 x dropped kerbs.	Parish Council supports request. A disabled member of the public has an ability issue accessing their place of work. Potentially to look into alternative funding streams.	Andy to survey the route and report back. Requested a ‘ball park’ figure from Mark Stansby.	Andy Cadwallader & Mark Stansby.
u)	4718 A365 Turnpike – request to extent 40 mph speed limit.	Parish Council supports request. HGV’s are now permitted to travel at 50mph, which is the only change since the ‘A’ road review.	Mark to do further investigation	Mark Stansby

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

v)	4719 Melksham Riverside Drive – request to prevent vehicle access through redundant bus gate.	Town Council supports request.	Mark to come back with price for bollards and removing signs.	Mark Stansby
w)	4728 Snarlton Lane – request for keep clear markings and sign.	Parish Council supports request.	Re-route this to maintenance.	
x)	4733 Melksham Bath Road / Station Road – request to establish new Bus Stop.	Town Council very strongly supports this request.  Professional advice to date is that this is not a safe option.	Option to provide an independent safety audit which would cost £1000.  Recommendation is that if this is taken forward then the Town Council would fund the safety audit.	Mark Stansby  Town Council
<b>7.</b>	<b>Other items</b>			
a)	Handover of Wiltshire Council Speed Indicator Devices  Issue 4533 Request for funding of new batteries for SIDs	SID has been taken on by Broughton Gifford, Atworth, Melksham Without and Melksham Town. SID requires 3 batteries to fully operate, which will cost approximately £300.  Discussion into the costs of operation.  Parish Council must submit an Invoice and covering receipts to Highways to claim the £300 from CATG.	Costs of batteries to be met by CATG.  Melksham Without to send itemised quote and Andy Cadwallader will retrieve quote from Ringway.	Cllr Baines/ Melksham Without PC
b)	Local Highways Investment Fund 2014 – 2020	Query over exclusion of Ruskin Avenue and Coronation Road from surfacing programme.  Melksham Lane in Broughton Gifford is being reviewed.  No funding until next financial year	Area Board to note	Cllr While

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

8.	<b>Date of Next Meeting: 27<sup>th</sup> October 2016, venue and times tbc</b>

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

### Melksham Community Area Transport Group

#### Highways Officer – Mark Stansby

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of **£22,773.53**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

#### 7. Recommendations to the Melksham Area Board

- To note all updates and issue closures
- Issue 3715 - Melksham Tower Rd, Devonshire PI shared use footpath link - to recommend to the Area Board allocation of £2,991 from CATG funding and £2,991 from the Area Board.
- Issue 3895 Bus shelter outside United Reform Church, Melksham High Street – to recommend to the Area Board allocation of £2,500 from CATG

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG  
funding and £2,500 from the Area Board

- 4532 Request from Parish Council for Berryfield Nameplates – to recommend to the Area Board allocation of £100 from CATG funding and £100 from the Area Board.

## Big Pledge 2016 - the 'Road to Rio'

### Summary Report

To celebrate the 2016 Olympics and Paralympics, Wiltshire Council's Big Pledge - 'Road to Rio' invited local residents to get involved in an activity challenge and improve their health and wellbeing.

Between 4 June and 29 July over **18,000** local people took part. In total participants ran, walked, swam or cycled **779,742km** over eight weeks. The challenge gave them the motivation to get moving and the chance to see what a difference exercise can have.



People signed up to take a virtual journey around the world to the 2016 host city of Rio de Janeiro. Individuals, schools and teams completed a 20 stage journey that included stops at previous host cities.

### A medal winning performance

Participants chose to complete a bronze, silver or gold distance:

Challenges	Bronze distance	Silver distance	Gold distance
Road to Rio (team only)	3000km	7000km	9281km
Running Challenge(individual only)	50km	120km	200km
Cycling Challenge (individual only)	200km	400km	600km
Swimming Challenge (individual only)	20km	35km	50km
Walking Challenge (individual only)	150km	250km	350km
Junior Sports Challenge (individual only)	80km	150km	200km
Ultimate Sports Challenge (Individual/Team)	800km	1500km	2016km

40% of the individuals taking part achieved the bronze distance or above, with 65% achieving the gold distance in their chosen challenge.

44% of the teams taking part achieved the bronze distance or above, with 41% achieving the gold distance in their chosen challenge.

31% of the schools taking part achieved the bronze distance or above, with 62% achieving the gold distance.

## Who took part?

**In total 18,211 people across Wiltshire took part**

- 887 people signed up for individual challenges
- Whilst over 1,500 others joined teams to take part:
  - There were 140 Road to Rio challenge teams (1,413 participants)
  - There were 40 Ultimate Sports Team Challenge (197 participants)
- 15,714 pupils at 47 schools took part

## Participants by challenge

Challenge	Number of participants
Cycling	118
Junior Sports challenge	66
Running	176
Swimming	84
Ultimate Sports Individual	52
Walking	391
Ultimate Sports Team	197
Road to Rio Team	1,413
<b>Total</b>	<b>2,497</b>

## Total distances covered

Challenge	Distance covered	Equivalent to (approx.):
Cycling	30,359km	London to Sydney return
Junior Sports challenge	5,978km	London to Moscow return
Running	13,956km	London to Atlanta return
Swimming	1,717km	London to Rome
Ultimate Sports Individual	28,819km	London to Montreal 5 times
Walking	62,463km	London to Rio return 3 times
Ultimate Sports Team	42,981km	Around the world
Road to Rio Team	593,469km	Around the world 15 times
<b>Total distance</b>	<b>779,742km</b>	<b>To the moon and back</b>

### How did our schools get involved?

A total of 47 schools signed up to this year's Road to Rio challenge. The schools undertook a range of activities to complete their 'journey' to Rio including incorporating 'a mile a day' into their school day.

While the programme meant that the schools taking part focussed on increasing physical activity, some also used the programme as part of their wider geography and maths lesson planning.



### What did teachers tell us?

*"We all took part in the Daily Mile- where all children and staff walked briskly/ ran a mile around the school grounds. We held a sports week and the children were able to take part in various activities."*

Churchfields Primary School, Melksham

*"We had regular assemblies to guess where we were in the world and pupils were able to have a guess and talk about the country where we currently were after each week, it also gave them incentive to keep going and reach the goal. The children are a lot more active with many now walking to school."*

Shrewton Primary School, Shrewton

*"It was a good chance to get the whole school active and fitted perfectly with the Olympic values. Pupils took part of their normal school day plus pedometers doing a variety of activities including Fencing, Swimming, Running, Sport Day, PE lessons, Tennis, Netball."*

Pewsey Primary School, Pewsey

*"The pupils have been learning about the Olympics. They have studied the history of the Olympics, the underpinning values & principles and about the different range of competitive sports. They pledged to walk at least 1 km 3 times a week prior to lessons and to undertake additional walks during playtime and lunchtimes. They have enjoyed the time together walking and talking to each other and on some mornings listening and dancing to music as they walk! This time has helped children develop their social and emotional wellbeing as they are learning to socialise in a different way than they would at lunchtime or playtime."*

The Manor School, Melksham

### How did the programme work across our Community Areas?

The Big Pledge team collated data for each community area based on Wiltshire Council's Area Board areas using the postcode of participants.

Area	Number of participants	Distance completed
Amesbury	186	59,025km
Bradford on Avon	101	23,299km
Calne	132	27,510km
Chippenham	109	30,426km
Corsham	59	35,469km
Devizes	134	41,526km
Malmesbury	58	5,646km
Marlborough	32	6,000km
Melksham	273	95,114km
Pewsey	202	75,551km
Salisbury	192	23,130km
South West Wiltshire	35	9,958km
Southern Wiltshire	44	5,713km
Tidworth	143	57,420km
Trowbridge	291	69,656km
Warminster	58	18,405km
Westbury	97	78,669km
Wootton Bassett and Cricklade	83	45,718km

NB: Total number of participants outside of Wiltshire - 274

Wiltshire Council

4 August 2016

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## Delegation to Community Engagement Manager

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### Summary

Wiltshire Area Boards have previously delegated authority to officers to grant funding from their delegated community and youth budgets in respect of urgent matters that may arise between meetings of the Area Board. It is proposed that this delegation is updated and extended to cover health and wellbeing projects.

### Proposal

To consider passing the following resolution:

*In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £1,000 in total, youth projects of up to £1,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.*

*Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.*

### Reason for Proposal

In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.

**Libby Beale**

**Senior Democratic Services Officer**

[Elizabeth.beale@wiltshire.gov.uk](mailto:Elizabeth.beale@wiltshire.gov.uk)



## Melksham Area Board Report

7<sup>th</sup> September 2016

### 1. Neighbourhood Policing

**Sergeant:** T/Sgt Kane Fulbrook-Smith

Town Centre: PC Emily Thomas  
PCSO Rose Baldock  
PCSO Janet Gould

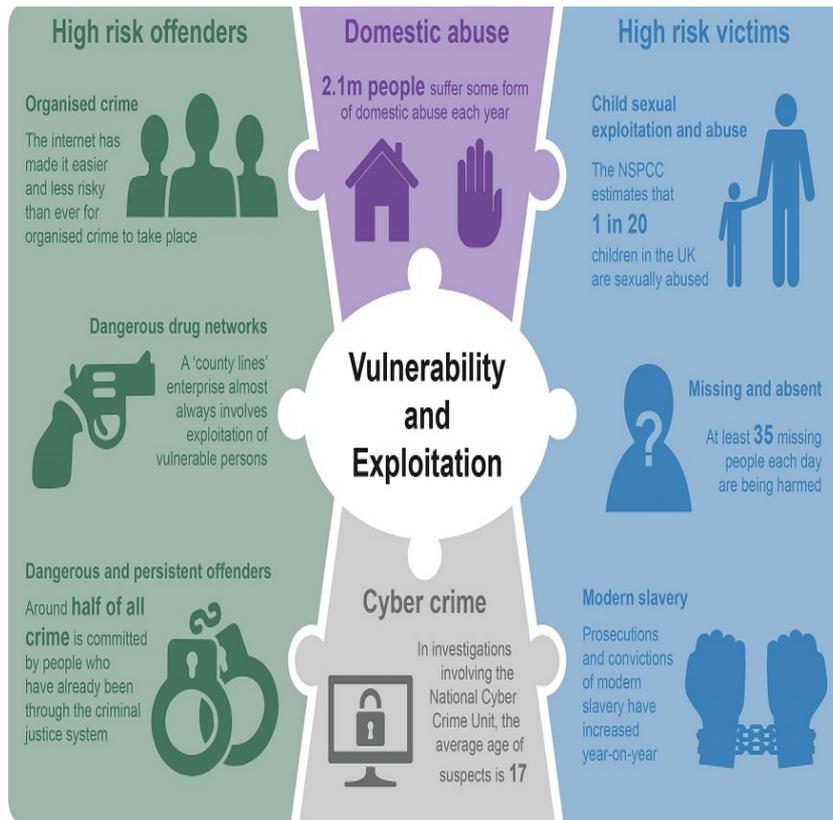
Rural North: PC Barry Dalton  
PCSO Maggie Ledbury

Rural South: PC Barry Dalton  
PCSO Helen Wilson

### 2. NPT-Priority- High Risk Offenders

Melksham Neighbourhood Policing Team set their NTG Priority at the end of May around targeting “HIGH RISK OFFENDERS” in line with the Force Control Strategy. During this period one of Melksham’s Persistent Offenders has been sentenced to a 20mth Custodial Sentence for an array of criminal and driving offences. This also included working alongside SWITCH (Integrated Offender Management) to conduct proactive home visits, gather Intelligence to evidence Breach of Licence to demonstrate the lack of non-compliance of an individual. In relation to the Drug Net Working Gangs one known local individual has been arrested by the Dedicated Crime Team and is currently on police bail for Possession with Intent to Supply Class A & B drugs. NPT have carried out Drug Warrants at local Premises those members of the Drug Network associate. There have been two Adult Cautions issued for Possession of Class B Cannabis. One Cannabis Street Caution and one individual currently on Police Bail for two separate investigations for Supplying Class B drugs to local youths.

### 3. Revised Wiltshire Police Control strategy



## Cyber Crime

Cyber Crime still continues to play a major part in criminality especially around National and International Organised Crime Groups. However the public must not become complacent about local Networking Groups.

A new on-line Advance Fee Fraud is becoming more favourable

People selling their items on online platforms are falling victim to a new type of advance fee fraud. This involves a fraudster, posing as a buyer, sending an email to the seller (victim), agreeing to the full asking price of the item. They state that they are unable to collect the item themselves and will arrange for a courier to pick it up instead.

The fraudster then sends a fake payment confirmation email from a different email address, one which falsely purports to be from a payment platform. In the course of the email exchange, the seller/victim is requested to pay the courier fee. Once the payment is made the contact is broken, the item is not picked up and the money paid for the 'courier' is gone.

### Protect Yourself:

- Be wary when buyers wish to purchase items at the full asking price without viewing them.
- Check the validity of the payment receipt confirmation

- Avoid paying an advanced fee if you are a seller; should you choose to use a courier, arrange your own.
- Check feedback online by searching the associated phone numbers or email addresses of the seller/buyer. Feedback will give you useful information about recent transactions other buyers/sellers have made.

To find out more visit Wiltshire Police website or GetSafeOnline - [www.getsafeonline.org](http://www.getsafeonline.org). Or for advice and to report an incident of fraud, scams or cybercrime, visit Action Fraud website [www.actionfraud.police.uk](http://www.actionfraud.police.uk) or Tel: 0300 123 2040.

During the Get Safe on Line Campaign that ran between 18<sup>th</sup>-24<sup>th</sup> July, Melksham NPT attended a number of Local Retail Businesses to target parents and raise awareness around security settings to protect young people. This was very well received and a number of parents went away feeling more reassured that they could safeguard their children and that cybercrime was being taken seriously.

## **High Risk Victims**

**The Human Exploitation and Emerging Threats Team** within the Wiltshire Intelligence Unit are dedicated in monitoring and conducting welfare visits within the County with individual businesses or potential identified victims to safeguard and build intelligence on perpetrators. The independent charity Crimestoppers is raising awareness in Wiltshire on the hidden harm of Human Trafficking. Statistics for 2014-15 show that around 14 people are arrested and charged every day thanks to the information they receive from the public, this clearly demonstrates that the public's voice is heard, information is acted upon and offenders are made accountable. Contact Crime Stoppers 0800-555-111 or visit [www.crimestoppers-uk.gov](http://www.crimestoppers-uk.gov) for further information.

**GEMSTONE** is Wiltshire Police's response to Child Sexual Exploitation (CSE). The dedicated police team working under GEMSTONE provides specialist guidance and support to departments within Wiltshire Police and works with other professionals to provide a coordinated approach to identifying and tackling CSE, ensuring that it remains a high priority. Working together we can help prevent child sexual exploitation happening in Wiltshire.

### **What is child sexual exploitation?**

Sexual exploitation is a form of sexual abuse where a young person is encouraged or forced into taking part in a sexual act. It could be as part of a seemingly consensual relationship or in return for attention, affection, money, drugs, alcohol or somewhere to stay. The young person may think the abuser is their friend, or even their boyfriend/girlfriend, but they will put them into dangerous situations, forcing the young person to do or see things of a sexual nature. The abuser may or may not use violence, but they will control and manipulate their victim, trying to isolate them from friends and family. The victims are not at fault, and sometimes are not even aware it is happening. Abusers can be very clever in the way they manipulate, groom and take advantage.

Wiltshire Police are committed in protecting those most vulnerable and a positive tool that is used by the Police is the Child Abduction Warning Notice this can be used in conjunction with the Sec 2 Child Abduction Act 1984 for young people under the age of 16 years and Sec 31 of the Children's Act 1989 and Sec 49 Children's Act for young people under the age of 18 years in Local Authority.

Melksham NPT have been liaising with the Emerald Team (Child Sexual Exploitation & Missing Children)

Protection Team from Wiltshire Council to build Intelligence, identify potential 'hot spots' and perpetrators so proactive targeted patrols can be implemented around our locality to safeguard vulnerable young people from the harm of CSE.

#### **Wiltshire Safeguarding Children Board**

[www.wiltshirelscb.org](http://www.wiltshirelscb.org)

Website includes information for children and young people parents and carers about keeping children safe.

#### **NSPCC**

[www.nspcc.org.uk](http://www.nspcc.org.uk)

National children's charity which provides information, advice and support about child Sexual exploitation.

#### **PACE (Parents Against Child Exploitation)**

[www.paceuk.info](http://www.paceuk.info)

National charity working with parents and carers whose children are sexually exploited.

#### **Domestic Abuse**

Domestic Violence can take place anywhere and anytime however, members of certain minority groups are less likely to report it in fear of reprisals and male victims are even less likely to report. The Wiltshire Domestic Abuse Investigation Team specialise in safeguarding medium and high risk victims. The team work closely with domestic outreach agencies such as Splitz and Swindon Women's Aid. Wiltshire Police receive a large number of 'Right to know' applications from professionals around concerns that a victim may be in a relationship with a serial perpetrator of domestic abuse. (A serial perpetrator is one who has committed domestic abuse on more than one partner or family member) We also receive 'right to Ask' applications from people in relationships or concerned family members around a perpetrators background. This is coordinated by a dedicated administrator; these applications are all cantered around the Clair's Law. DAIT staff also represent the Police at Court for Domestic Violence Protection Orders. Wiltshire Police are doing well at gathering and securing the evidence for these to be granted compared to other forces. These tools are fundamental in safeguarding victims of domestic abuse in our community and dealing with perpetrators effectively.

#### **Nick Mawson**

Sector Inspector,

Devizes Melksham Pewsey Marlborough





## **Update for Melksham Area Board**

<b>Name of Parish/Town Council</b>	<b>MELKSHAM TOWN COUNCIL</b>
<b>Date of Area Board Meeting</b>	7 September 2016

### **Headlines/Key successes**

#### **Grass Cutting**

Regarding the unsatisfactory condition of King George V Park and the Cemetery emanating from Wiltshire Council's decision to reduce its grass cutting frequency, the Town Council have liaised with Wiltshire Council's contractor and financed extra cuts in King George V Park and the Cemetery, allowing these areas to be cut twice a month during August and September.

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#### **King George V Park**

The Town Council recognizes the need to enhance the value offered by King George V Park in terms of facilities provision and ongoing maintenance, and have requested early discussions with Wiltshire Council, in isolation from the proposed community asset transfer package to enable an agreement in principle to be determined that would allow the Town Council to support ongoing maintenance initiatives and explore grant funding and investment opportunities that would add value and benefit to the park facility.

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#### **Melksham Station**

Melksham Town Council have agreed to contribute £3,333 of the £10,000 required by the TransWilts Group to help their funding bid for improvements and enhancements to services and facilities at Melksham Railway station, which include extending the platform.

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#### **ParkRun Initiative – King George V Park**

Melksham Town Council have agreed to fund £1000 towards the set-up costs of £3000 towards this scheme in order that regular ParkRun events can take place in King George V Park.

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### **Projects**

#### **Mosaic – King George V Park**

Following an offer of help, it is hoped that the Millennium Mosaic in King George V Park will be restored shortly.

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# **Update for Melksham Area Board**

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## **Digital Wall Project**

Melksham Town Council have agreed to support the Melksham Remembers Group's – Digital Wall Project. It is understood that the group will be submitting a bid shortly to the Heritage Lottery Fund for the funding required.

## **Seniors Event**

Following a request from Mr Brian Warwick, Melksham Seniors, the Town Council have agreed to host an annual Seniors Event following the success of the recent inaugural event at Canberra.

## **Sports Road Shows**

Melksham Town Council have facilitated sports road shows on Tuesdays and Thursdays in King George V Park during the School holidays. These events have been well received and have proved extremely popular.

## **Forthcoming events/Diary dates**

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- 11 September: Annual Gardeners' Society Show and Melksham in Bloom Presentation.
  - 27 September: Grants Presentation.
  - 13 November: Remembrance Sunday.
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Signed: Steve Gray, Town Clerk

Date: 25 August 2016



## Successful numbers

Passenger numbers on trains to, from and through Melksham continue to rise with good customer sentiment.

Passenger counts by almost 20 volunteers of all trains on 16th to 18th July indicated an annual journey running rate of around a quarter of a million. That's about 5 years ahead of the optimistic growth curve from Wiltshire council's pre-service reports, and about 40% up on the community's optimistic forecast. Figures for 16th to 18th July were depressed by operational difficulties, so will tend to be on the low side. Operational difficulties that impact on passengers are subject to a great deal of analysis and reduction work, but there are a wide variety of causes and so fixing isn't a single solution approach.

A further count on Saturday 27th August would scale to an annual run rate of around 435,000 journeys. Counts included trains know to be the busiest and quietest of the day - but the statistical base data is limited and the figure should be read +/- 25% - but even -25% gives a run rate before seasonal adjustment of over 325,000 journeys per annum. Passenger numbers specifically using Melksham Station also indicate continued strong growth, with several trains being significantly delayed by the time taken for passengers to leave and board the trains.

Much of the growth has been fed by press and publicity, with much help from volunteers; some 18 took part in the counts and surveys alone, and there has been a sequence of other meetings and events too. That's only part of the story - passengers are broadly happy with the service and our word-of-mouth ambassadors, and the line is a natural and substantial economic flow which works naturally if provision, price, reliability, safety and information systems align.

## Looking forward - services

There remain some notable gaps in train services.

On Monday to Friday, A morning commuter train from Melksham to Westbury, a train in the 8 a.m. to 10 a.m. gap to Swindon, a return train from Swindon between 15:12 and 17:36, and a later evening train would all fulfil significant needs. On Saturdays, an extra train in the evening from Westbury is desirable; 18:30 is too early. On Sundays, the 08:45 to Swindon and 09:50 to Westbury would be useful all year, and not purely in high summer. In all these cases, the provision of a service would result in additional traffic on other services too as many journeys are day returns.

It's notable that the retimed 15:14 (to 15:12) from Swindon via Melksham has significantly grown in passenger numbers since the retiming, the purpose of which was to make good connections from Westbury to Portsmouth via Warminster, Salisbury and Southampton. Initial July survey analysis indicates strong onward journeys (already) from Melksham and north thereof to south of Westbury, providing further evidence to support joining the TransWilts service to local services from Westbury to Salisbury and from Salisbury to Southampton Central and Airport.

## Looking forward - Station

Melksham Station is currently only a single car platform, meaning that the longer trains which are now starting to appear (out of necessity!) have to load and unload "single door" or "selective door". This delays the trains, and we also have a platform / crowding issue at times. Comparing Melksham to other rail served towns in Wiltshire, our passenger numbers are still only a tenth to a twentieth of theirs per head of population, and indicators are that our growth will continue - estimated 5 fold in the next five years (35% per annum compound, well below the last three years rate!). In other words, it would not be unusual for over a hundred people to be getting on or off a train (it was, exceptionally, up to 40 the other day).

Since the last Area Board meeting, Paul Johnson who looks after TransWilts strategy has been working with Great Western Railway, Wiltshire Council, Melksham Town and Without Councils and the Area Board on plans to develop the station forward, safe and fit for future passenger numbers, and attractive for sustainable transport access with a longer platform, bus turning circle, and cycle and pedestrian routes to augment the current single road access through the industrial area.

This is a multistage development made complex by the large number of parties involved and the fragmented land ownership and responsibilities. The lion's share of cost - for extending the platform - is budgetted by Network Rail and planned within the next couple of years; by diverting that budget to relocating a business across the site, the existing platform extension which is stone built and virtually straight can be brought back into use, giving an operationally better station with a longer anticipated life, and providing a safe turning circle and 'proper' station entrance rather than a gate beside a light industrial unit who's outworks pedestrians are currently routed through.

TransWilts is greatly encouraged by the positive reception given to the proposals by all parties, including match funding, CCIF (GWR) grants, etc and believes that there is a probability that Melksham Station will provide a welcome fit for visitors within 5 years, and with foot access George Ward, North Melksham and Melksham Forest being significantly reduced in distance and much more off-road.

## Trial service on 9th September

On Friday, 9th September, Great Western are trial running an extra evening train - **all welcome**. Graham Ellis is talking at the Railway Inn, Westbury to the West Wilts Rail User Group (all welcome as guests) at 19:00 for 19:30. Then the train runs a round trip at 21:20, back for 22:29. If you're starting from Melksham, catch the 18:03 train - the Railway Inn will be open for drinks and pub meals prior to the talk, and the train gets back to Melksham at 21:36 or at 22:12 if you want to go all the way up to Chippenham and back.

## Beyond December 2016 trial

Train use growth has been encouraged by the community working with the train operator and the council (that's Great Western Railway and Wiltshire Council), with Great Western Railway and Wiltshire Council providing some funding. Within the last week, Wiltshire Council has informed the Community Rail Partnership that it will no longer provide funding. "Due to significant demands put on the Council against ever diminishing resources, I have to inform you that I am not able to provide funding" writes the council's officer. Although the amount is relatively small (£5,000) it has potentially serious consequences as it reduces the partnership's ability to obtain match funding. It could also prevent us accessing the central government promotion funding (DCRDF) and having consultation and meeting inputs at a national network level where we believe we have been effective to date, and remove options for local fare pricing to support developments. As this is 'breaking news', consequences are unclear as yet.

Ironically, TransWilts plans had been to spend the Wiltshire Council funding, matched from DCRDF, on a leisure marketing to continue to grow traffic through 2017 and much of this would have been through the Council offshoot of Visit Wiltshire. The print copy deadline is / was 31st August, so we have been left with no choice but to cancel the advertising. In parallel with the writing of this report for the Area Board, we are rebudgetting and considering medium and long term plans.

## National Awards

TransWilts, the Melksham Rail Users Group and the Bowerhill Villager, and our volunteers, have been shortlisted in six categories in the annual ACoRP (Association of Community Rail Partnerships) national awards. Announcements of the winners and runners up will take place on 29th September, as part of a national meeting where community partnerships and members meet with each other to share best practise.

As one of the newest partnerships around, and with the smallest of lines and limited train services, it's quite remarkable that we achieved such good passenger numbers and so many finalist entries. A huge "Thank you" to TransWilts chair (Paul Johnson), president (Peter Blackburn), friend's secretary (Bob Morrison), Melksham group secretary John Hamley, Rolf Brindle and Eddy Watts for their work on the station and garden, and all the other volunteers who have helped get us there. And an enormous "thank you" to everyone in the community who has helped promote the service, and to all the passengers who have used it.

## Melksham Rail User Group

The next meeting of the Melksham Rail User Group will be on Wednesday 5th October, informally from 18:30 at Well House Manor on Spa Road to celebrate 20 years of the Melksham Rail Development Group which grew passenger numbers 20 fold in those 20 years, and more formally at 19:30 to discuss plans ahead for the coming year.

On Saturday 15th October, we're arranging another guided walk from Trowbridge to Melksham (park at Melksham Station for the 11:02 train). See the Kennet and Avon Canal, Whaddon Church, the Devizes railway trackbed, the Pack Horse Bridge and Melksham's lovely countryside. And meet some interesting people too. On this occasion, dogs will be welcome and the route will be varied to accommodate them - in fact it's styled as a "Longdog and Lurcher walk" and your dogs will be in good company. Stout shoes recommended, bring water and a snack, and you and your dogs need to be reasonably fit.

On Sunday 4th December, we look forward to seeing Santa on the train; with enhanced services these days, Santa is able to make two trips rather than just one during the day, allowing him to see more children in greater comfort than used to be the case - and the trips are always popular with tickets selling out in good time.

On Tuesday 6th December, the following MRUG meeting will be briefed on any timetable and other changes taking part from the following weekend, and will look forward to 2017.

### Update prepared by:

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A division of the TransWilts Community Interest Company (CIC)  
<http://www.transwilts.org> - 0845 459 0153

<b>Report to</b>	Melksham Area Board
<b>Date of Meeting</b>	07/09/2016
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Poulshot Village Hall <b>Project Title:</b> Poulshot Village Hall UVPC cladding  <a href="#">View full application</a>	£2390.00
<b>Applicant:</b> Pyatts Corner Residents, Keevil <b>Project Title:</b> Improvement to footpath beside Keevil Village Playing Field  <a href="#">View full application</a>	£982.40
<b>Applicant:</b> Melksham Christmas lights group <b>Project Title:</b> Rejuvenation of infrastructure for lower end of Melkshams Christmas Display  <a href="#">View full application</a>	£2450.00
<b>Applicant:</b> TransWilts CIC <b>Project Title:</b> Melksham Station Northern Access  <a href="#">View full application</a>	£5000.00
<b>Applicant:</b> Cllr Jon Hubbard <b>Project Title:</b> Melksham Parkrun	£1000.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2015/2016 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

### **3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### **4. Financial Implications**

Financial provision had been made to cover this expenditure.

### **5. Legal Implications**

There are no specific legal implications related to this report.

### **6. Human Resources Implications**

There are no specific human resources implications related to this report.

### **7. Equality and Inclusion Implications**

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### **8. Safeguarding Implications**

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### **9. Applications for consideration**

<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
<a href="#">1947</a>	Poulshot Village Hall	Poulshot Village Hall UVPC cladding	£2390.00
<b>Project Description:</b> Our village hall is the focal point of the village community where groups hold meetings and the table tennis clubs play. It is used for parties for the young and old .It is a very important part of village life. It is also used by people from outside the village .It is not a graded building and was the old village school. It faces onto our lovely village green. Decoration of the hall both inside and out is an ongoing process. We have had the inside of the hall decorated by Community Payback with whom we have a close working relationship. However they cannot decorate the outside of the hall due to the heights involved .They would not be insured for the work. A major extension was carried out some 8 years ago included in this work was the installation of white UVPC double glazed windows. To paint the fascia's			

soffits and the gable ends at regular intervals will cost about 5000 each time so we have looked at saving costs in the long term by looking at the possibility of cladding the fascia's soffits and gable ends with white UVPC cladding. This will save a lot in future maintenance costs.

**Input from Community Engagement Manager:**

The grant application meets the 2016/17 grants criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2008</a>	Pyatts Corner Residents, Keevil	Improvement to footpath beside Keevil Village Playing Field	£982.40

**Project Description:**

To replace the current slippery and sloping grass pathway beside Keevil Village Playing Field linking the 2 existing hard surfaced paths to the Playing Field from Martins Road and Pyatts Corner with a permanent path surfaced with self-binding gravel. We are a small group of local residents. We have been awarded 1000 to improve the footpath from disbursement funds on the winding up of the Keevil Society. This amount is however insufficient to complete the project.

**Input from Community Engagement Manager:**

The grant application meets the 2016/17 grants criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2039</a>	Melksham Christmas lights group	Rejuvenation of infrastructure for lower end of Melkshams Christmas Display	£2450.00

**Project Description:**

To create a new network of permanent cabling and associated running gear to allow the expansion of the towns festive display to the lower end of Melksham which is often criticised as being forgotten compared to the top of town. Work to be carried out by our volunteers including young and retired members alongside voluntary professional installers.

**Input from Community Engagement Manager:**

The grant application meets the 2016/17 grants criteria.

**Proposal**

That the Area Board determines the application.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2078</a>	TransWilts CIC	Melksham Station Northern Access	£5000.00
<p><b>Project Description:</b> Provide a costed deliverable scheme for a northern access - pedestrian and cycle to Melksham Station. The application is for matched funding to support a grant application of 60000 from GWR Community and Customer fund.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2016/17 grants criteria.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

Application ID	Applicant	Project Proposal	Requested
N/A	Cllr Jon Hubbard	Melksham Parkrun	£1000.00
<p><b>Project Description:</b> Working in partnership with Melksham Without Parish and Melksham Town council's we are hoping to establish a ParkRun event based in Melksham at the King George V Playing fields.</p> <p>The set up cost for this would be £3000. Melksham Without have already agreed to support £1000 of this and Melksham Town Council are considering the application on Monday 22<sup>nd</sup> August to support by a similar amount. I am hoping that Melksham Area Board will support the activity by also contributing £1000.</p> <p>This event will help the town in many ways, including bringing more people into the town and providing a fantastic public health activity.</p> <p><b>Input from Community Engagement Manager:</b> The grant application meets the 2016/17 grants criteria.</p>			
<p><b>Proposal</b> That the Area Board determines the application.</p>			

No unpublished documents have been relied upon in the preparation of this report

**Report Author:**

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## Area Board Projects and Councillor Led Initiatives Application Form 2016/2017

**To be completed by the Wiltshire Councillor leading on the project**  
Please ensure that you have read the Funding Criteria before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1. Contact Details</b>	
<b>Area Board Name</b>	Melksham
<b>Your Name</b>	Jon Hubbard
<b>Contact number</b>	07876 611388 / 01225 807969
<b>e-mail</b>	<a href="mailto:Jon.hubbard@wiltshire.gov.uk">Jon.hubbard@wiltshire.gov.uk</a>
<b>2. The project</b>	
<b>Project Title/Name</b>	Melksham ParkRun
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	<p>Working in partnership with Melksham Without Parish and Melksham Town council's we are hoping to establish a ParkRun event based in Melksham at the King George V Playing fields.</p> <p>The set up cost for this would be £3000. Melksham Without have already agreed to support £1000 of this and Melksham Town Council are considering the application on Monday 22<sup>nd</sup> August to support by a similar amount. I am hoping that Melksham Area Board will support the activity by also contributing £1000.</p> <p>This event will help the town in many ways, including bringing more people into the town and providing a fantastic public health activity.</p>
<b>Where is this project taking place?</b>	King Gerorge V Playing Fields
<b>When will the project take place?</b>	Every Saturday morning 9am – 10am
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	Considerable numbers of Melksham residents already travel to other locations to participate in ParkRun events, and I believe that delivering an event in Melksham will attract more people to participate. Feedback supplied by local residents supports this.

<b>How will the local community benefit?</b>	Parkrun is a fantastic way of encouraging more and more people to take part in a healthy activity. It will also attract people into the town where – there is clear evidence from other locations that people will often pop into local shops and cafes after the event, thus bringing more footfall to the High Street.		
<b>Does this project link to a current Community Issue?</b> (if so, please give reference number as well as a brief description)			
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	The Area Board has identified Childhood Obesity as a key priority for the community area		
<b>Is this project supported by the Local Youth Network or Community Area Transport Group?</b> (if it relates to young people or highways and transport)	This issue has not been discussed by either body yet, but the potential benefits of a Junior Park Run will be discussed at the LYN meeting on Thursday 25 <sup>th</sup> August		
<b>What is the desired outcome/s of this project?</b> That a significant number of local residents participate and enjoy the health benefits of taking part.			
<b>Who will be responsible for managing this project?</b> There is a local Parkrun Team led by community activist, Colin Goodhind			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	<b>£3,000</b>		
<b>How much funding are you applying for? Please note that only capital funding is available</b>	<b>£1,000</b>		
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
	Melksham Parish Council	1,000	1,000
	Melksham Town Council	1,000	
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)	TBC – but this will likely be either the Town or Parish council		
<b>4. Declaration – I confirm that...</b>			
<input type="checkbox"/> <b>The information on this form is correct and that any grant received will be spent on the activities specified</b> <input type="checkbox"/> <b>Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application</b>			

<b>Name: Cllr Jon Hubbard</b>	<b>Date:22/08/2017</b>
<b>Position in organisation:</b>	
<b>Please return your completed application to the appropriate Area Board Locality Team (<a href="#">see section 3</a>)</b>	

